

TimeControl[®] and SharePoint

Integrate enterprise
timesheets into your
collaborative environment

SharePoint

Home EDIT LINKS

TimeControl

Page Viewer

TimeControl Gail Robinson (Joseph Gardner)

Timesheet > Entry

Robinson, Gail

Timesheet Source Gail Robinson
Timesheet Owner Tom Logan
Last Owner Gail Robinson

9/9/2019 - 9/15/2019

RELEASED
releasing to POSTING

| # | Project Name | Charge Code | Charge Description | Rate Code | Mon 9/9/2019 | Tue 9/10/2019 | Wed 9/11/2019 | Thu 9/12/2019 | Fri 9/13/2019 |
|---|--------------|-------------------|------------------------------------|-----------|--------------|---------------|---------------|---------------|---------------|
| 1 | BOAT SHOW | BOAT SHOW.1.13 | Exhibitor services request form | S-GAILR | | | 4h | 4h | |
| 2 | BOAT SHOW | BOAT SHOW.1.2 | Determine tradeshow planning co... | S-GAILR | | | 4h | 4h | |
| 3 | INTERNAL | INTERNAL.MEETINGS | General Meetings | S-GAILR | | | | | |
| 4 | INTERNAL | INTERNAL.TRAVEL | Travel for company business | S-GAILR | | | | | 8h |
| 5 | POLAR | POLAR.11 | Technical Documentation | NOVA | 4h | | | | |
| 6 | POLAR | POLAR.12 | Reference Docs | NOVA | 4h | 4h | | | |
| 7 | POLAR | POLAR.13 | Training Materials | NOVA | | 4h | | | |
| 8 | POLAR | POLAR.7 | Code Interface structure | NOVA | | | | | |

An easy to use timesheet...

In today's challenging economy, just tracking hours is no longer an effective way of managing time. These days, to be effective, corporations need to track how time is being spent. Many organizations are turning to projectized time tracking as a way of getting this done.

One of the easiest methods of implementing project control is implementing project timesheets with *TimeControl* serving both Finance and Project Management.

SharePoint interface

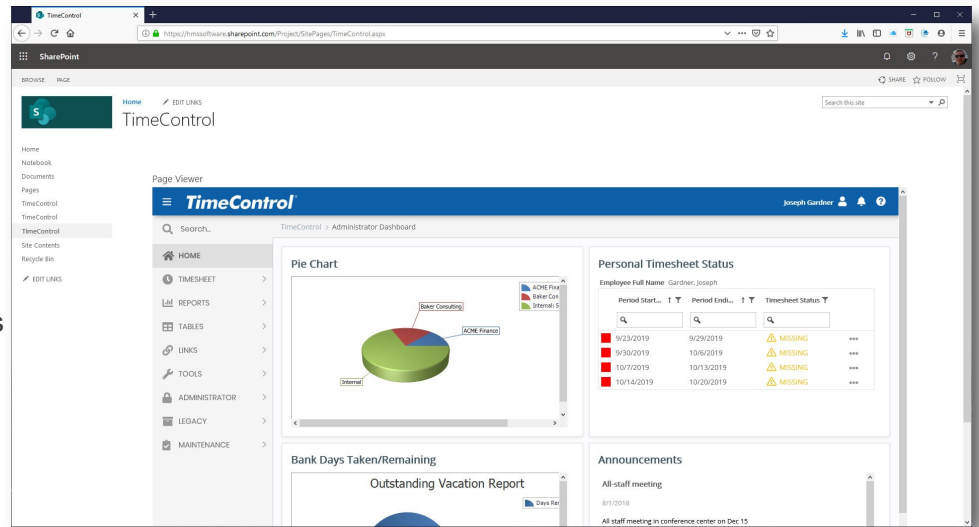
TimeControl includes integration to both SharePoint on premise or SharePoint Online and can even appear directly in your SharePoint interface. The SharePoint collaboration environment is in use by over 100 million people around the world. *TimeControl* was one of the first timesheets anywhere to completely support the SharePoint interface and integration and provide SharePoint timesheet users with an uninterrupted user experience!

Integrate with SharePoint data

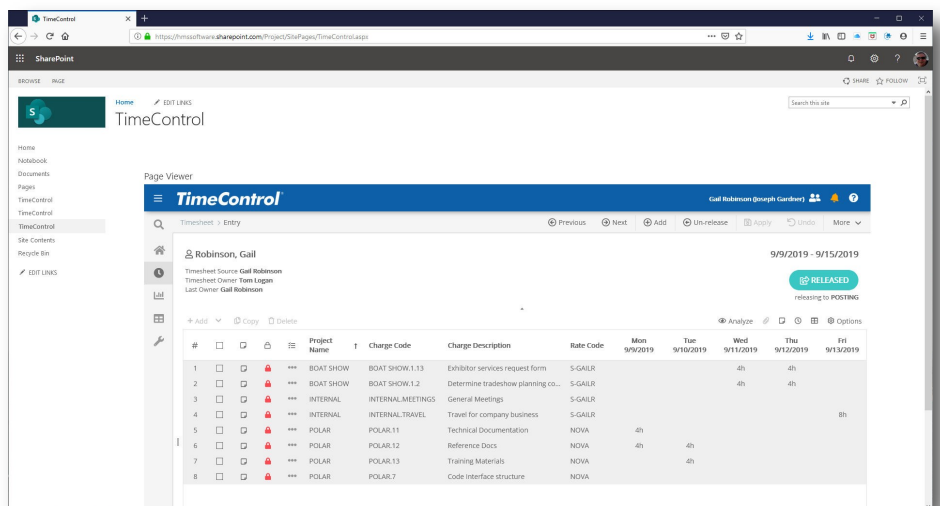
TimeControl can be installed directly in your SharePoint interface or stand alone. Either way *TimeControl*'s timesheet data can integrate automatically with SharePoint data through the SharePoint API to create lists of possible timesheet charges and then send the timesheet actuals back to SharePoint to make that data available to end-users.

Powerful Approvals functionality

TimeControl supports HMS Software's unique Matrix Approval Process for Labor Actuals™ which allows for quick authorization of data. Automated validation of timesheet data is handled by *TimeControl*'s remarkable Validation Rules. Additional approvals can be done manually with a simple Approve/Reject or Approve/Update process.

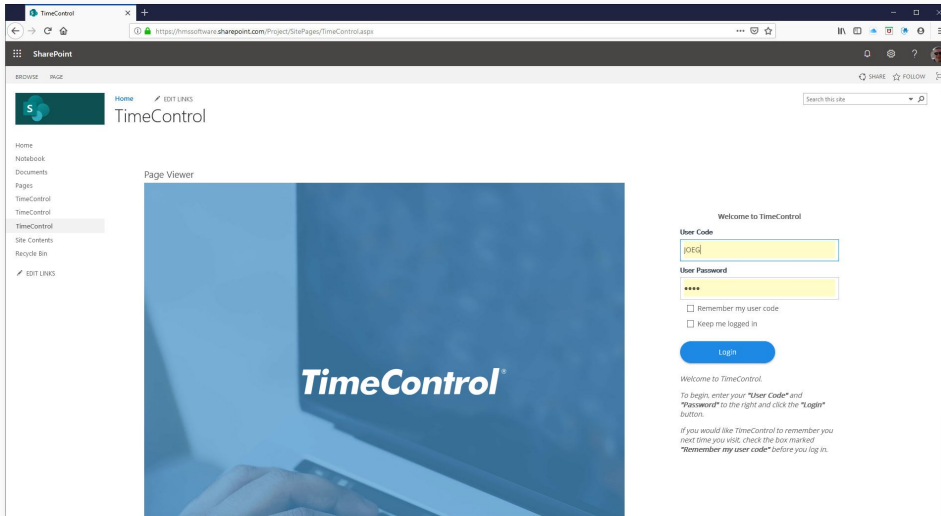


TimeControl's easy-to-use web interface is completely customizable. It is the most effective way to enter both timesheet data and project progress at the same time.



TimeControl's Validation rules allows an unlimited number of business rules to be created.

... integrated with SharePoint!



Personalized Control

TimeControl's User Profiles allow the Administrator to determine which menu choices, reports and fields should be accessible by each user. No other system on the market today offers this much flexibility.

Field level security ensures that only the information which is important to each user, is displayed. This makes *TimeControl* at once a secure, deployable system and an easy-to-use one as well.

The *TimeControl* interface is accessible by numerous browsers and devices. It can stand alone or work right inside SharePoint!

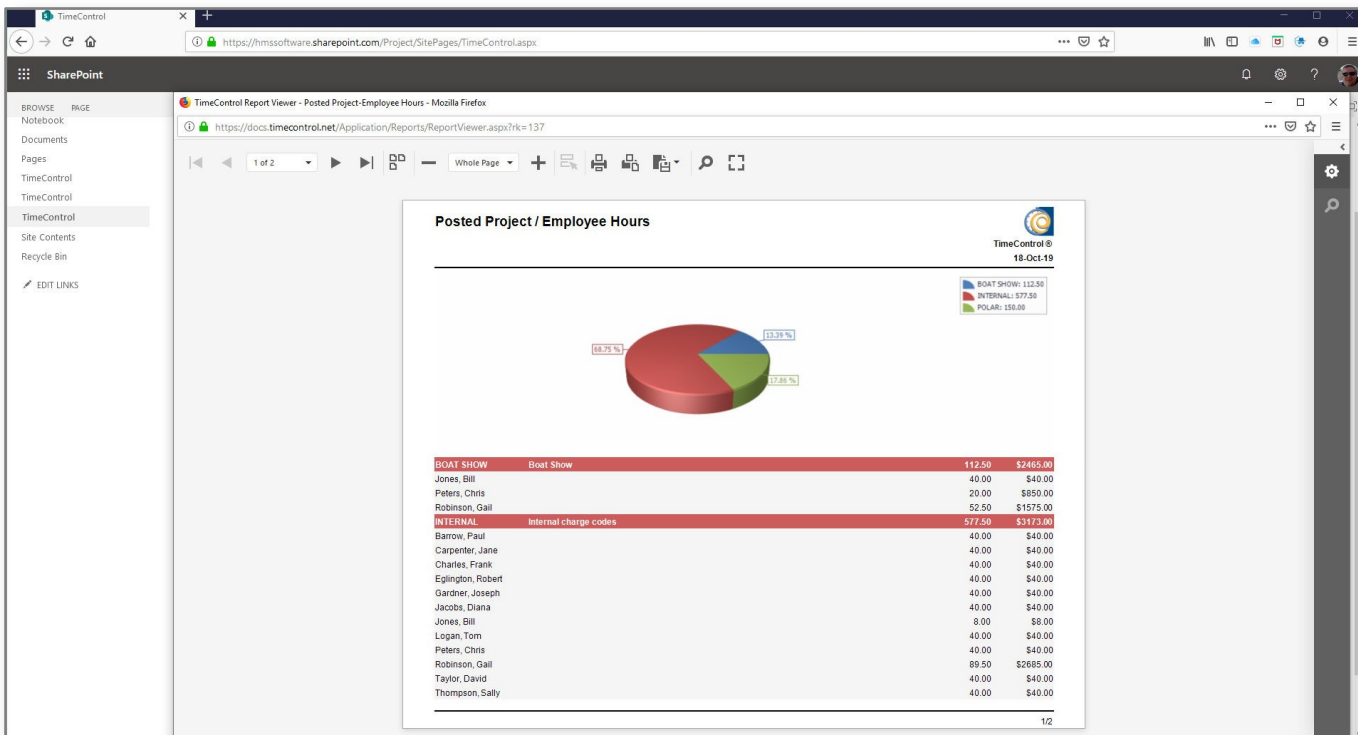
Links to Project Management and Finance

TimeControl includes direct links to project

management systems such as Microsoft Project, Project Server, Project Online, Primavera Pro, Primavera EPPM, BrightWork, Hard Dollar, Deltek's Open Plan, and Cobra.

TimeControl also links to virtually any ERP or Finance system such as SAP, Oracle Financials, PeopleSoft, and Microsoft Dynamics.

The auditable nature of *TimeControl* data makes it an ideal complement to your Finance System. No longer must you worry about reconciling the data from multiple timesheet systems or multiple sources.



TimeControl allows an unlimited number of links to external systems to be defined. It can transfer data with virtually any ERP or Finance system including SAP, Oracle Financials and Microsoft's Dynamics.

TimeControl delivers a powerful, flexible, timesheet system integrated with SharePoint or SharePoint Online



Features

Easy to use Interface

- Full web-based browser interface with multiple browsers supported
- TimeControl can be implemented within a SharePoint interface or a Microsoft Project Web Access interface
- Scalable user profiles facilitates use for data entry users yet provides full functionality for administrators
- Multilingual with multiple languages included
- Unlimited charge codes displayed in simple, hierarchical drop-down lists
- Unlimited free-form notes for each line item and each timesheet
- E-mail-enabled. E-mail messages sent for system notices such as rejected timesheets or missing timesheets
- Scheduleable E-mail notification for missing or unapproved timesheets.
- Predefined timesheets based on resource assignments from the project management system or by user input

Robust Architecture

- Open database architecture; support for Oracle, Microsoft SQL Server, and MySQL databases
- N-tier architecture makes system scalable for 10 to 100,000 users
- Unlimited rate codes per employee
- Field-level security. Make any field visible, value read-only, or invisible
- Complete redefinition of every field label
- Complete auditability of timesheet data
- User-defined fields on every table
- Add pop-up data validation for each user-defined field
- Allows charges to be linked to a specific project or project-independent
- Multiple overhead charge types
- Filter charge codes, projects and rates visible to any employee

SharePoint Integration

- TimeControl integrates directly with a bi-directional link to SharePoint on premise or SharePoint online.

Approval Process

- HMS's unique *Matrix Approval Process for Labor Actuals™*
- Unlimited automatic Validation Rules are user defineable, flexible and can be applied globally or to any group or even an individual
- Unlimited manual validation levels in which each employee can have a unique approval routing
- Project Managers or Account Managers can preview and redistribute hours prior to linking with a project management system or exporting to Finance

Links to Project Management

- Direct integration with popular project management systems such as Microsoft Project, Project Server, Project Online, BrightWork, Primavera Pro and Primavera EPPM, VresionOne and Deltek's Open Plan and Cobra
- Supports multiple project management systems and multiple versions simultaneously
- Customizable import/export function to interface with virtually any finance or ERP system including SAP, Oracle, PeopleSoft and Microsoft Dynamics
- Interface can be integrated directly into SharePoint, Microsoft Project Web Access or stand alone

Time-off Request

- **TimeRequest™** module allows vacation, personal or other leave time to be requested
- TimeRequest allows multiple levels of approval
- TimeRequest automatically populates future timesheets with approved time off

Flexible Reporting

- Excel-like reporting format allows output to any Windows-compliant printer or

reports can be saved as Excel, XML or HTML files

- Reporting Wizards allow an unlimited number of reports to be created and saved for later use
- Unlimited levels of data selection, filtering and sorting
- Drill Down Analyzer provides instant ad-hoc analysis of data at any level

Expense Reports

- Users can enter non-labor costs on their timesheet
- Unlimited number of expense items per timesheet line item
- Expenses can be tracked back to a project management and/or finance system

Government Compliance

- Complies with requirements for DCAA, European Time Directives, FMLA, the California Wage Laws and Sarbanes-Oxley

Free TimeControl Mobile App

- The TimeControl Mobile App is available for free from the Apple App Store for iOS devices and Google Play for Android devices.

Available online or on-premise

- TimeControl can be purchased for on-premise deployment or subscribe to TimeControl Online in the cloud.

Hardware Requirements

- Server:
 - Windows Server
 - .NET 4.5
 - Internet Information Services
 - MS SQL Server, Oracle, or MySQL database
- Browsers:
 - Web browsers: Chrome, Firefox, Internet Explorer, Edge, Safari, Mozilla

HMS Software

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TimeControl
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